

# NEBRASKA/IOWA CHAPTER of ASID

## BOARD MEETING MINUTES

*January 8th, 2026 – 12:00 PM – Via Zoom*

### ATTENDANCE:

TITLE	NAME	PRESENT OR ABSENT
President	<b>Brianne Wilhelm</b>	Present
President-Elect	<b>Nikki Diamantis</b>	Present
Financial Director	<b>Robyn Petersen</b>	Present
Communications Director	<b>Nikki N. Klugh</b>	Absent
Director At Large	<b>Susan McMannama</b>	Present
Membership Director	<b>Amanda Chaney</b>	Present
Professional Development Director	<b>Diane Luxford</b>	Present
Student Representative to the Board	<b>Alexis Gross</b>	Absent
ASID NE/IA Administrator	<b>Kasey Sterling</b>	Present

### CALL TO ORDER

President **Brianne Wilhelm** called the meeting to order at *12:12 pm*.

### WELCOME GUESTS; PUBLIC COMMENT

No guests present.

### APPROVAL OF AGENDA

**Motion:** Approve agenda as presented

**Seconded:** Yes

**Motion Carried**

### APPROVAL OF PREVIOUS MEETING MINUTES

**Motion:** Approve Minutes from November 2025 and December 2025 with adjustments to attendance corrected.

**Seconded:** Yes

**Motion Carried**

## **FINANCIAL REPORT**

Administrator **Kasey** provided the financial update:

- Checking Account Balance: **\$33743.99**
- Access to UBT has been cleared up for Kasey, she can access online payment now.
- QuickBooks will be loaded and able to create reports for the future.
- Clarification on Sponsorship: Annual Sponsors can purchase anytime even though the “year” has started, no prorating, their benefits start when they pay. Please refer to the packets online or that Brienne has sent for more information on benefits. Regarding the number of “spots” listed for specific sponsor levels for the Conference: the number corresponds to how many of each type we’d like for each type of sponsor to meet the total budget requirements, i.e. two drink table sponsors, two dessert sponsors, it also allows for not having ten of one type and none for something else, additionally this allows for larger dollar sponsors to have increased presence as THE only sponsor at that level etc.
- We need additional ideas for ways to highlight our sponsors so they will feel our appreciation more than in past years, some ideas include member spotlights in the newsletter, on social media and the website as well as mentions at in person gatherings.

## **CALENDAR/NEXT MEETING(S)**

February Board Meeting:

**Thursday, February 8, 12:00 PM CT / 10:00 AM PST**

**In Person: Briggs or Platform: Zoom**

**Winter Social:**

**Friday, January 16<sup>th</sup>, 4-6 PM**

- Recency Clubhouse contract is signed and reserved.
- Susan and Nikki D will organize hors d’oeuvres.
- Mike with Denizen Home will provide wine.
- Informal presentation to include welcoming guests. Introducing any board members present and saying thank you to our Sponsors for 2026.
- Current RSVP’s are at 25, we expect a good crowd.

**Tax Education Seminar:**

No date set, on hold while we find more information or a speaker

**February Team Meeting:**

2/26/26 – CEU at Briggs locations across NE and Iowa; Robyn is working on a CEU presenter, potentially from Kohler.

### **March Mixer with PRO:**

Brianne is still working with Sarah to confirm NKBA will be involved and has let them know we need at least one month for promotion so this will need to get settled soon.

\*Amanda is becoming certified to present Cosentino CEU's soon and will be happy to provide one for ASID, either at the conference is needed or as a stand-alone event with Cosentino/Dekton

## **REPORTS & ACTION ITEMS**

### **PRESIDENT**

January Newsletter in the works, would like to send this out after the Winter Social so it can be featured along with IP and Member spotlights and Save the Date for the Conference.

Thinking of sending out a survey regarding Tax questions on who is charging sales tax for service and what questions designers have regarding new tax laws.

Nikki (Communications Director) has recently lost her mother and has requested a bereavement leave of three months or to possibly resign from her role as she grieves and takes time to herself. The board and admin can take over the graphics/social media/web content but, she is in charge of the Project Awards and Gala which will start ramping up soon. If the board can reform the committees that worked on last year's awards and gala we can probably work with her three months. The awards platform CPJAM is easy to re-use with minor tweaks for a new year, the Gala venue was great last year, if they are available for Sept. 10 everyone would be happy to go back to them though the cocktail/appetizers were deemed too light and a preference for dinner was mentioned.

We are looking to increase student engagement; Susan is planning to reach out to the schools on our list and discuss new committees/chair positions to enhance our connection with the student members.

### **MEMBERSHIP**

The current membership reports are difficult to parse information from but we can sort them within Excel and find the New Members by date joined, and also find who has joined the suspended member list for contact to renew their membership or rejoin. Currently multiple codes exist for waiving the Application fee: CHAPTER26, CHAPTERFRIEND and COMEBACK26 all work. We would like to start promoting new members in the newsletter or at least welcome them to the chapter there.

**Motion:** Approve State of the Chapter report for use by Membership Committee.

**Seconded:** Yes

**Motion Carried**

## **PROFESSIONAL DEVELOPMENT & CONFERENCE PLANNING**

The venue contract for the DC Center is complete, and the committee is working to bring together vendors and sponsors. They have a meeting planned for next week, Diane will be hosting and any board members that would like to attend are welcome (though not required).

Past chapter president Katrina has offered to present a Zoom seminar on current NCIDQ updates in the next couple months.

## **DIRECTOR AT-LARGE/ADVOCACY & STUDENT AFFAIRS**

The chapter will have a booth at the 2026 UNL College of Architecture Internship and Career Fair on February 12/13, 2026, Susan will set up and others will help out over the two days.

IIDA has requested ASID to split the cost of a state lobbyist with their association, we agree it's needed and feel this is an opportunity to reach out to AIDP for funding as a grant in support.

**Motion:** Approval to request a Grant from AIDP to pay \$6,000 (Half the total cost) for a state lobbyist in partnership with IIDA.

**Seconded:** Yes

**Motion Carried**

**President Elect, Finance, Communications, SRB** - No report.

**NEW BUSINESS-** Nothing to report

## **MOTION TO ADJOURN**

**Motion:** Adjourn the meeting

**Seconded:** Yes

**Motion Carried**

The meeting adjourned at *02:01 PM*

**FOLLOW-UP ITEMS:**

<b>Responsible</b>	<b>Action Item</b>
Brianne	January Newsletter Preparations for Winter Social Continue sponsorship outreach Connect with Sarah re: PRO Mixer in March
Kasey	January Newsletter Continue updating website: Events and Sponsors Connect Quickbooks- Q1 Allocations Submissions
Nikki Klugh	On Leave
Communications Team (Nikki + Kasey)	Try to connect with Nikki for Social Media access.
Robyn	Continue sponsorship outreach CEU presenter for February meeting @ Briggs
Susan	Finish planning for Winter Social in January. Attend advocacy meetings. Contact Treasury Secretary re: Tax seminar
Diane	Continue conference planning and speaker outreach
Full Board	Send Brianne top three ASID merch items Sponsorship follow-up

**RESPECTFULLY SUBMITTED,**

Kasey Sterling  
Chapter Administrator