

NEBRASKA/IOWA CHAPTER of ASID

BOARD MEETING MINUTES

February 5th, 2026 – 11:00 AM – Via Zoom

ATTENDANCE:

| TITLE | NAME | PRESENT OR ABSENT |
|-------------------------------------|------------------------|-------------------|
| President | Brianne Wilhelm | Present |
| President-Elect | Nikki Diamantis | Present |
| Financial Director | Robyn Petersen | Present |
| Communications Director | Nikki N. Klugh | Absent |
| Director At Large | Susan McMannama | Present |
| Membership Director | Amanda Chaney | Present |
| Professional Development Director | Diane Luxford | Present |
| Student Representative to the Board | Alexis Gross | Absent |
| ASID NE/IA Administrator | Kasey Sterling | Present |

CALL TO ORDER

President **Brianne Wilhelm** called the meeting to order at *11:04 am*.

WELCOME GUESTS; PUBLIC COMMENT

No guests present.

APPROVAL OF AGENDA

Motion: Approve agenda as presented

Seconded: Yes

Motion Carried

APPROVAL OF PREVIOUS MEETING MINUTES

Motion: Approve Minutes from January 2026 with adjustments to detail of Nikki K. loss of Mother.

Seconded: Yes

Motion Carried

FINANCIAL REPORT

Administrator **Kasey** provided the financial update:

- Checking Account Balance: **\$31,691.71**
- Q1 Allocation Reporting to ASID HQ completed and turned in prior to due date.
- Balance Sheet and Profit & Loss report to be prepared for Finance Director prior to board meetings going forward.

CALENDAR/NEXT MEETING(S)

March Board Meeting: moved due to scheduling conflicts

Monday, March 16, 12:00 PM CT / 10:00 AM PST

In Person: Briggs or Platform: Zoom

Tax Education Seminar:

No date set, on hold while we find more information or a speaker and send out a questionnaire for more feedback from the members.

February Team Meeting:

2/26/26 – CEU at Briggs locations across NE and Iowa and streaming live. In person attendees will receive lunch courtesy of Briggs.

March: Robin planning to reach out to key sponsors and potential hosts for a social or showroom tour. Potential dates, Thursday afternoon (3:30-6:00 PM) being identified as the best time slot. They noted that March 26th is already taken for the UNL chapter's architectural firm tours, and considered scheduling around spring break (March 14-22).

April- Enlighten Conference:

Scheduled date of 4/16 at the DC Center. The committee is working on details.- further reporting below.

REPORTS & ACTION ITEMS

PRESIDENT: Swag items have arrived and can be used for giveaways at events, potentially part of a gift basket at the conference. National Awards nominations are open, anyone can nominate online.

PRESIDENT ELECT: Wants to be sure she has all information about her duties for the Awards, when to order trophies, how many, etc. Brianne will set a meeting with her in June to go over all details.

FINANCE: Anyone who has a potential sponsor for the chapter should reach out to Robyn, she will work on further outreach and with Kasey to create social media spotlights for current sponsors.

COMMUNICATIONS: no report

MEMBERSHIP: Event on 2/12 is not happening. The nominating committee has been trying to find nominees, the current reports are confusing but we are working on them.

Motion: The board approved the nominations committee members: Lisa McCoid, Pam Stanek, and Shandra Petit. **Seconded: yes**

Motion Carried

March 27th deadline for slate nominations, with the election process to follow for completion by HQ date of April 30.

PROFESSIONAL DEVELOPMENT: AI specialist speaker Jenna Gaidusek will speak twice at the event for the price of one session. Her topic is popular and should draw a crowd. The group discussed securing funding for Jenna's participation in an event, with Lance and Shandra Petit handling expo-related tasks and Katie Niang potentially making an announcement. They agreed to pursue a grant to cover Jenna's \$2,000 fee and other expenses, decided to submit both the grant application and sponsorship requests simultaneously, with a draft of the grant application using AI assistance.

Motion: The board approved up to \$3,500 for a keynote speaker at the upcoming conference, with plans to recoup costs through grants and sponsorships.

Seconded: Yes

Motion Carried

They discussed conference planning, including sending out save-the-date notices and exploring sponsorship opportunities.

DIRECTOR AT-LARGE: There is a proposed sales tax bill on the state docket that will seriously affect Interior Designers working in Nebraska, the advocacy group and many members are vocally against it and ASID will be getting more involved when we get our lobbyist with IIDA.

SRB - No report.

MOTION: The open session of the board meeting is closed and CLOSED session will start now.

Seconded: Yes

Motion Carried

NEW BUSINESS:

The board is interested in adding community service/volunteering (e.g., Habitat for Humanity) to the end of the term possibly. More research will be needed.

MOTION TO ADJOURN

Motion: Adjourn the meeting

Seconded: Yes

Motion Carried

The meeting adjourned at 12:34 PM

FOLLOW-UP ITEMS:

| Responsible | Action Item |
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| Brianne | Add community service/volunteering (e.g., Habitat for Humanity, nonprofit design services) to agenda for future discussion. Apply for grant funding to cover keynote speaker and related conference expenses, and share draft application via email for board review before submission. Cover Distinguished Service Award nominations and recipient list at June meeting. Forward email to Amanda regarding nominations committee outreach for membership. Send out list of previous Distinguished Service Award recipients to board. |
| Kasey | Correct the reference in the January meeting minutes from "Nikki lost her father" to "Nikki lost her mother" |

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| | Provide profit and loss (P&L) and balance sheet reports at future board meetings. |
| Nikki D. | <p>Contact Fireplace Stone & Patio to follow up on sponsorship status and potential for hosting a tour/event.</p> <p>Talk to Tim at C.E. Smith about potential meeting/CEU presentation at their location.</p> |
| Robyn | <p>Help co-chair silent auction and donate items for auction, set prices for silent auction items with Susan.</p> <p>Send sponsorship paperwork to Nikki for Fireplace Stone & Patio.</p> <p>Set up a schedule for sponsor spotlights and coordinate with sponsors to collect information for newsletter/social media.</p> |
| Susan | Organize silent auction for conference, including setting up bid sheets and coordinating donated items. |
| Diane | <p>Call showroom managers Call showroom managers (e.g. Kate-Lo, Jaeckel, Emser, Dal-Tile) to coordinate a showroom tour for students and members, targeting last week of March.</p> <p>Finalize and send out conference "save the date" and registration/invitation materials as soon as possible.</p> <p>Reach out to Carolyn Sutton to confirm CEU presentation for conference; if unavailable, consider alternative speaker (e.g., Authentically Yours/Jody Krymusa).</p> <p>Send list of conference committee members to Brianne for thank you notes.</p> <p>Update and edit the specific conference sponsorship packet and send to Faith.</p> |
| Full Board | Think of potential nominees for ASID national awards/fellows and review criteria; discuss at next meeting. |

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| Amanda | Check in with nominations committee (Pam, Lisa, Chandra) on progress and assist with membership outreach as needed. Send CEU options list to Diane and team. |
| Alexis | Share CEU options list with Diane and team for possible upcoming events. |

RESPECTFULLY SUBMITTED,

Kasey Sterling
Chapter Administrator