

**NEBRASKA/IOWA CHAPTER of ASID**

**BOARD MEETING MINUTES**

*May 7, 2026 – 12:00 PM – Via Zoom/ In Person at Briggs*

**ATTENDANCE:**

TITLE	NAME	PRESENT OR ABSENT
President	<b>Brianne Wilhelm</b>	Present
President-Elect	<b>Nikki Diamantis</b>	Present
Financial Director	<b>Robyn Petersen</b>	Present
Communications Director	<b>Nikki N. Klugh</b>	Present
Director At Large	<b>Susan McMannama</b>	Present
Membership Director	<b>Amanda Chaney</b>	Present
Professional Development Director	<b>Diane Luxford</b>	Present
Student Representative to the Board	<b>Alexis Gross</b>	Absent
ASID NE/IA Administrator	<b>Kasey Sterling</b>	Present

**CALL TO ORDER**

President **Brianne Wilhelm** called the meeting to order at *12:03 pm*.

Guest: SRB Elect Kat Magbanua

**APPROVAL OF AGENDA**

**Motion:** Approve agenda as presented

**Seconded:** Yes

**Motion Carried**

**APPROVAL OF PREVIOUS MEETING MINUTES**

**Motion:** Approve Minutes from April 2026 board meeting.

**Seconded:** Yes

**Motion Carried**

**FINANCIAL REPORT**

- Checking Account Balance: **\$39,859.81**
- Review of new Budget versus Actual Report with up-to-date numbers based on the Budget document from Strategic Planning. At the halfway point in this term the chapter has spent less than 50% of their anticipated expense and has brought in more than expected also. This report will be updated monthly and available on the website going forward.
- Q1 Allocation was received earlier this month along with a separate check for the previous three quarters that the chapter had not received in the prior term. We will be keeping track of these going forward with the reports from HQ and our own calendar.

**Motion:** Approve the Financial Reporting for April 2026.

**Seconded:** Yes

**Motion Carried**

- **CALENDAR/NEXT MEETING(S)**

June Board Meeting

**Thursday, June 4, 12:00 PM CT / 10:00 AM PST**

**Platform:** Briggs In Person or Zoom

**June:** Edward Stone presentation on June 11<sup>th</sup> is still on track though event plans are still not confirmed, may include a CEU may just be a social event. The Tile Shop is also offering to host a cocktail/social event, to be confirmed later this week.

**July:** Board Meeting scheduled with only one other event, the Habitat for Humanity build day, we will advertise signups.

**August:** Board Meeting and C.E. Smith event with a CEU from Amanda/Cosentino.

## **REPORTS & ACTION ITEMS**

**PRESIDENT:** Chapter Elections are complete, all positions are filled, vote was unanimous with 39 people voting. The SRB position has also been filled, by Kat Magbanua.

ASID HQ has asked us to be part of their Pilot program for membership with Casey Awad.

Brianne has participated in a survey and attended zoom calls. They are trying get more ideas on how to promote "Bring a Friend" and grow membership. The board discussed the Application Fee waiver codes: CHAPTERBUDDIES26, CHAPTER26, REJOIN26 and COMEBACK26 all for various types of individual memberships. There are no promo codes for Organization or student Memberships.

**PRESIDENT-ELECT:** Strategic Planning meetings should be started soon, potentially in June though Gather is pushed out to September and much of the planning could happen while we are there. New Board Training also needs to happen prior to October is at all possible. Everyone will look at their calendars and try to verify a solid date.

**FINANCE DIRECTOR:** No Report

**MEMBERSHIP:** Design Minds survey and announcement went out; we got four responses and would like to get a few more before making any decisions on how to move forward. There are some concerns that we won't have enough interest to create real conversation in place of social gatherings. The current plan is to resend the announcement with a date to participate in the survey by May 31 to try and get people to get on board.

NCIDQ Scholarship is on our projected budget for this term. We found the list of Fall Graduates on the NCIDQ website but there is no contact information, and we don't know if these people are members of our chapter or not. We will research the names and see if they match up to our chapter members and qualify for the scholarship.

**COMMUNICATIONS:** Nikki and Kasey have a meeting planned for next week to go over current communications. Project Awards platform (CPJAM) is ready to get going as soon as we are ready, Nikki will look over the information sent by Brianne from last term and make sure we have a solid timeline for submissions and judging. We are thinking of June 1-15 for opening. The gala planning has already begun with the committee looking at alternate venues in addition to Tiburon for our proposed date of 9/10. Susan and Nikki will discuss what other venues with private spaces are available and have more information at the next meeting.

**Motion:** Approve pricing for Practitioner submissions at \$75 and Student Submissions at \$25

**Seconded:** Yes

**Motion Carried**

**PROFESSIONAL DEVELOPMENT:** Diane reviewed the Expo; the event made a profit and was overall very successful with the Expo and Silent Auction really bolstering our income. The paid speakers were a hit with mostly positive feedback from attendees on the AI topic. We've sent out follow-up surveys to the attendees and to the Expo Exhibitors and will share the info received back for future planning.

**DIRECTOR AT-LARGE:**

The grant requests have been filled out and will be shared with the board prior to sending out. ASID HQ has confirmed we can send these requests when we are ready.

**STUDENT REP TO THE BOARD - No report**

**NEW BUSINESS:**

**Gather:** We reviewed the costs for flights and hotels for Dallas, decided we'd like the entire new board to attend with the Admin. Susan is going to investigate an Air b&b where the whole group could stay together in place of the hotels offered by ASID HQ.

**Motion:** The board approves a air fair stipend of \$308 per board member and \$407 for the admin.

**Seconded:** Yes

**Motion Carried**

**CLOSED SESSION**

Update from HQ.

**MOTION TO ADJOURN**

**Motion:** Adjourn the meeting

**Seconded:** Yes

**Motion Carried**

The meeting adjourned at 2:04 *PM*

**FOLLOW-UP ITEMS:**

<b>Responsible</b>	<b>Action Item</b>
<b>All board members</b>	
<b>Brianne Wilhelm</b>	
<b>Nikki Diamantis</b>	
<b>Robyn Petersen</b>	
<b>Nikki N. Klugh</b>	Meet with Kasey about current communications. Start planning for Project Awards,
<b>Susan McMannama</b>	Send grant applications once the board reviews them. Find information re: Air B&B for Gather

<b>Amanda Chaney</b>	Follow up with Kasey on Design Mind Survey and planning for further promotion. Further research into NCIDQ Grads for scholarship
<b>Diane Luxford</b>	
<b>Alexis Gross</b>	
<b>Kasey Sterling</b>	

**RESPECTFULLY SUBMITTED,**

Kasey Sterling, ASID Affiliate  
Chapter Administrator NE-IA