

NEBRASKA/IOWA CHAPTER of ASID

BOARD MEETING MINUTES

June 4, 2026 – 12:00 PM – Via Zoom/ In Person at Briggs

ATTENDANCE:

TITLE	NAME	PRESENT OR ABSENT
President	Brianne Wilhelm	Present
President-Elect	Nikki Diamantis	Present
Financial Director	Robyn Petersen	Present
Communications Director	Nikki N. Klugh	Absent
Director At Large	Susan McMannama	Present
Membership Director	Amanda Chaney	Present
Professional Development Director	Diane Luxford	Present
Student Representative to the Board	Alexis Gross	Absent
ASID NE/IA Administrator	Kasey Sterling	Present

CALL TO ORDER

President **Brianne Wilhelm** called the meeting to order at *12:08 pm*.

APPROVAL OF AGENDA

Motion: Approve Consent Agenda as presented

Seconded: Yes

Motion Carried

APPROVAL OF PREVIOUS MEETING MINUTES

Motion: Approve Minutes from May 2026 board meeting.

Seconded: Yes

Motion Carried

FINANCIAL REPORT

- Checking Account Balance: **\$\$37,740.48**

Motion: Approve the Financial Reporting for May 2026.

Seconded: Yes

Motion Carried

- **CALENDAR/NEXT MEETING(S)**

July Board Meeting

Thursday, July 9, 11:00 AM CT / 9:00 AM PST

Platform: Briggs In Person or Zoom

June: Edward Stone presentation on June 11th is still on track though event plans are still not confirmed, may include a CEU may just be a social event. The Tile Shop is also offering to host a cocktail/social event, to be confirmed later this week.

July: Habitat for Humanity build day on the 31st has reached capacity and been expanded to include more people with further announcements planned to obtain further signups.

August: Board Meeting and C.E. Smith event with a CEU from Amanda/Cosentino.

REPORTS & ACTION ITEMS

PRESIDENT: preparations for Gather continue, everyone needs to send in their reimbursement for flight costs. Brianne has been in contact with ASID HQ regarding "Bring a Friend" and would like to encourage people to participate at the Ed Stone event later in the month. Concerns have been raised regarding returning member fees and she hopes for a more complete response at the next President's meeting.

PRESIDENT-ELECT: Nikki is hoping for some technical support going into the next term, Google Drive and email are her main issues to become familiarized with as she doesn't currently use them. She has the first Strategic Planning meeting scheduled for June 16, and hopes to have most of the planning completed. Nikki proposed sharing information about a December MOBA CEU event with ASID members, which would be IDCEC accredited, and the group agreed to do so.

FINANCE DIRECTOR: No additional report at this time, third quarter ends in June and reporting will be completed in July per ASID HQ request. Kasey will send the Reimbursement Form out to the board.

MEMBERSHIP: Design mind Survey extension brought in a couple more responses, total of 6. Generally, people are open to the groups identified, they are split on in-person and virtual, and most agree that lunch hour meeting time is best. Amanda would like to plan the first meeting as hybrid in person at Briggs with Zoom available for those that can't attend. Looking at the week of June 22. Kasey recommends choosing a weekday that can be repeated, i.e. Third Thursday or last Wednesday of the month.

COMMUNICATIONS: Nikki was unable to connect to the meeting but emailed that she is ready to get started on the Design Awards. The board decided to open the submissions as soon as possible with Kasey taking the technical side over today. Submissions will open June 8 to July 20 with judging starting the next day. Judges will be requested from mid/central-US designers through CPJAM. Kasey will copy over last year's Project Awards graphics and send out a STD and set up advertising throughout the submission period.

PROFESSIONAL DEVELOPMENT: Diane discussed upcoming CEUs at Edward Stone and a potential November event at Ferguson, with suggestions to cover kitchen hoods, CFMs, and updated electrical codes. The group addressed issues with CEU credit tracking, deciding to implement a clipboard system for future events to make registration easier.

DIRECTOR AT-LARGE: Susan presented options for the gala venue, comparing costs between Tiburon Golf Club and Cottonwood, with the Cottonwood venue requiring additional AV and lighting equipment at \$2,500. The team agreed to finalize the venue decision within the week, with Susan planning to visit View on State as a potential alternative option.

Susan also found and secured an Airbnb for the group to stay in during Gather for \$1850, a significant savings over hotels for the chapter.

STUDENT REP TO THE BOARD - No report

NEW BUSINESS:

CLOSED SESSION

Update from HQ.

MOTION TO ADJOURN

Motion: Adjourn the meeting

Seconded: Yes

Motion Carried

The meeting adjourned at 2:05 PM

FOLLOW-UP ITEMS:

Responsible	Action Item
All board members	
Brianne Wilhelm	• Send email to Casey and Nikki to schedule meeting about succession planning • Forward past digital badge example to Casey for potential future use • Email Sadie and Kat about change of strategic planning location to Susan's house • Follow up with Nikki Klug regarding her board participation • Send summer update/newsletter content to Casey • Bring ASID merch to Edward Stone event • Schedule meeting with Casey after her return from Bermuda • Organize and save all legal correspondence files for transition to next president • Send nominations for Distinguished Service Awards to board for voting
Nikki Diamantis	• Take care of food arrangements for strategic planning meeting at Susan's house • Order Distinguished Service Awards once recipients are determined
Robyn Petersen	• Coordinate with Amanda for Design Mind
Nikki N. Klugh	• Project Awards- open website up for submissions and start promoting
Susan McMannama	• Check availability and pricing for "View on State" as a potential gala venue and report back to board • Prepare comparison of all three potential gala venues (Cottonwood, Tiburon, View on State) with costs for board review - Finalize gala venue decision within one week

Amanda Chaney	• Schedule first Design Mind meeting for week of June 22 at Briggs with Robin • Work on scholarship updates for next report
Diane Luxford	• Coordinate with Kevin about CEU credit reporting process for Edward Stone event
Alexis Gross	

RESPECTFULLY SUBMITTED,

Kasey Sterling, ASID Affiliate
Chapter Administrator NE-IA